

**The Genesee Community Charter School
Board of Trustees
Education Governance Council
Meeting Minutes
August 7, 2019
Held at RMSC Cunningham House, 657 East Avenue**

Board Members Present: **Rebecca Boyle**, Michelle Burack, Michele Hannagan (attended via phone-in), Nathan Hayes, **Allison Shultes**, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Board Members Absent: Nolica Murray-Fields, Jessica Nordquist, Mark Schiesser, **Traci Terrance**,
(Bold: BOT non-voting)

Educational Governance Council Members Present: Shannon Hillman

Legal Counsel Present: George DesMarteau

Invited Guests Present: Maureen Milke

Meeting called to order by Annemarie Wess at 5:35PM.

School Leader update

Charter renewal documents are nearly done; still undergoing refinements to ensure it adheres to page count limit (45). Sections involving performance benchmarks will not be submitted until October (when test results are released). School leader is planning to submit the application (due Aug 15) on Tuesday Aug 13.

Staff attended a retreat in Ithaca, with a focus on staff identity. Activities included “Forest bathing”, in which different groups went to different parks in the Ithaca area, highlighting nature as a teacher. They engaged in various team-building activities, and looked at similarities and differences on a personality test.

Investment on Responsive classroom has been very worthwhile and appreciated by staff. SL is working with social worker on some standardized sentence starters and prompts to use with kids who end up in the office; will be sharing with other office staff.

Minutes

Motion 190807.1

Upon motion of Michelle Burack, and duly seconded by Nathan Hayes RESOLVED, that the minutes of May 8, 2019 be approved.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.1 passed 6 to 0

Motion 190807.2

Upon motion of Michelle Burack, and duly seconded by Nathan Hayes RESOLVED, that the minutes of May 15, 2019 be approved.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.2 passed 6 to 0

Motion 190807.3

Upon motion of Kevin Sutherland, and duly seconded by Sherita Traywick, RESOLVED, that the minutes of June 16, 2019 be approved.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.3 passed 6 to 0

Motion 190807.4

Upon motion of Michelle Burack, and duly seconded by Nathan Hayes, RESOLVED, that the board ratify and confirm contract approval action taken by the Executive Committee on July 11, 2019.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.4 passed 6 to 0

Committee updates:

Nominating committee:

Tracy Terrance was selected as the new parent representative.

Chris Dolgos's term on EGC is ending soon, and Jenni Elahi moved; nominations and elections for staff to serve on EGC will be held during August professional development time.

Discussed nomination of Cheryl Moeller. Numerous relevant experiences including work with Refugee Resettlement since 2001, 7 years on School Based Planning Team for Rochester International Academy, foster parent for 14 children, some of whom have attended Rochester charter schools, and involvement in Racial Equity Initiative. She has no known conflicts of interest that would preclude serving on our board.

Bio: <https://www.cfcrochester.org/about/success-stories/cheryls-story>

Motion 190807.5

Upon motion of Annemarie Wess, and duly seconded by Michelle Burack, RESOLVED, that the board acknowledges provisional appointment of Cheryl Moeller to the board, pending NYSED approval.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.5 passed 6 to 0

Motion 190807.6

Upon motion of Kevin Sutherland, and duly seconded by Nathan Hayes, RESOLVED, that the board approves the Charter Renewal Application for submission by the school leader.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.6 passed 6 to 0

School Emergency Plan

Summary of the School Emergency plan has been made available on the school website for 30 day public comment period. Plan for board approval at the September meeting. (Summary is also in our board folder.)

Board member update

Nathan Hayes informed us that he is planning to resign from the board due to conflict with family time. Nathan has suggested a RMSC staff member to replace him. Nate will remain on the board until his replacement is approved to ensure quorum of voting members available.

Executive Session

Motion 190807.7

Upon motion of Michelle Burack, and duly seconded by Michele Hannagan, RESOLVED, that the Board move into Executive Session to discuss a personnel matter.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.7 passed 6 to 0

Adjourn from Executive Session

Motion 190807.8

Upon motion of Michelle Burack, and duly seconded by Sherita Traywick, RESOLVED, that the Board adjourn from Executive Session and return to open meeting.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.8 passed 6 to 0

Motion 190807.9

Upon motion of Annemarie Wess, and duly seconded by Michelle Burack, RESOLVED, that the board approve appointment of Pat Nassar as full time Teaching Assistant.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.9 passed 6 to 0

Adjournment

Motion 190807.10

Upon motion of Kevin, and duly seconded by Michelle B, RESOLVED, that the August 7, 2019 meeting be adjourned.

Voting in the affirmative: Michelle Burack, Michele Hannagan, Nathan Hayes, Kevin Sutherland, Sherita Traywick, Annemarie Wess

Voting in the negative: None

Abstaining: None

Motion 190807.10 passed 6 to 0

Respectfully Submitted,
Michelle Burack
Secretary of GCCS Board of Trustees
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